



# Skills for Education and Employment

Digital Literacy and foundation skills





1800 266 675

**Enrol Now** 





# Skills for Education and **Employment**

# **COURSE CONTENT**

You will learn:

- Career development, interview, and teamwork skills.
- Digital Literacy, spoken and written communication skills.
- Practical skills, including arranging appointments, completing forms, and contributing to the local community.

A certificate will be issued following successful completion.

### **COURSE DELIVERY**

commUnity+ offers a range of learning options:

- Classroom based and remote courses.
- Full time and part time classes during the daytime.

Courses delivered in Broadmeadows, Craigieburn, Deer Park, Keilor Downs and St Albans. Two to five days per week.

# **QUALIFICATIONS**

22637VIC Course in EAL 22638VIC Certificate I in EAL (Access) 22639VIC Certificate II in EAL (Access) 22640VIC Certificate III in EAL (Access) Qualifications up to Certificate II in General **Education for Adults** 

For more information, please visit our Education Programs page on our website.

commUnity+ is a respected education and training provider with a proud 30 year history providing employment, foundation, and settlement programs.

#### **FEES**

The Skills for Education and Employment program is funded by the Australian Government Department of Employment and Workplace Relations (DEWR). The program is free for eligible participants.

Visit the DEWR website to find out more.

# **ELIGIBILITY**

To be eligible for the SEE program, people need to be:

### Either

- An Australian citizen or
- A permanent visa holder or
- On a provisional or temporary visa with working rights and eligible for the Adult Migrant English Program or
- A Pacific Australia Labour Mobility (PALM) scheme visa holder.

#### And

- Be aged 15 years and over and left school
- Need help with their reading, writing, maths, English language, or digital skills.

Referrals via Disability Employment Services providers, Services Australia, and Workforce Australia employment services providers. Direct registration/walk-in welcome.

Enrolment in the Skills for Education and Employment program equates to twenty five (25) points under the Workforce Australia Points Based Activation System.



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